



**Finance and Facilities Committee
Meeting Minutes
November 16, 2022**

A meeting of the Finance and Facilities Committee of the Board of Trustees was held on Wednesday, November 16, 2022.

Committee members present: Jay Cowles, Chair; Victor Ayemobuwa, Tim Huebsch, Jerry Janezich, April Nishimura, and Kathy Sheran.

Committee members absent: Jim Grabowska

Other board members present: Alex Cirillo, Dawn Erlandson, Roger Moe, George Soule, Cheryl Tefer

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities; Brian Yolitz, Associate Vice Chancellor for Facilities

The meeting materials for this meeting are available [<here>](#), starting on page 59. An audio recording of the meeting is available [<here>](#).

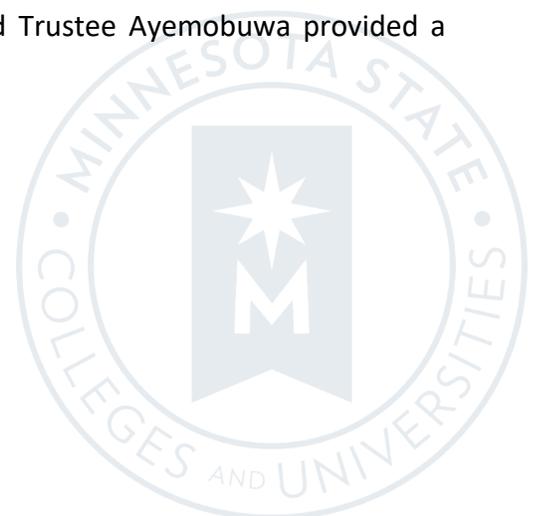
Committee Chair Cowles called the meeting to order at 1:27 p.m.

Agenda Item 1: Approval of the Meeting Minutes for October 19, 2022

Committee Chair Cowles asked if there were any changes or amendments to the minutes then asked for a motion. Trustee Janezich made the motion and Trustee Ayemobuwa provided a second.

A roll call vote was conducted. The vote was as follows:

| | |
|-------------------|--------|
| Trustee Ayemobuwa | Yes |
| Trustee Cowles | Yes |
| Trustee Grabowska | absent |
| Trustee Huebsch | Yes |
| Trustee Janezich | Yes |
| Trustee Nishimura | Yes |
| Trustee Sheran | Yes |



Agenda Item 2: Contracts Requiring Board Approval

Committee Chair Cowles invited Vice Chancellor Bill Maki along with Associate Vice Chancellor Brian Yolitz to present the three contracts that required board approval as detailed in the meeting materials. The meeting materials for this item begin on page 67.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2a: 100 Wing Nursing Education Suite Renovation, Minnesota State College Southeast:**

The Finance and Facilities Committee recommends that the Board of Trustees authorizes the chancellor or the chancellor’s designee to enter into a construction contract not to exceed \$2,250,000 to renovate the 100 Wing and create a Nursing Education Suite at Minnesota State College Southeast. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

Trustee Sheran made the motion and Trustee Huebsch seconded. A roll call vote was conducted. The vote was as follows:

| | |
|-------------------|--------|
| Trustee Ayemobuwa | absent |
| Trustee Cowles | Yes |
| Trustee Grabowska | absent |
| Trustee Huebsch | Yes |
| Trustee Janezich | Yes |
| Trustee Nishimura | Yes |
| Trustee Sheran | Yes |

The committee voted to approve the recommended motion.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2b: Library Building Renovation Design, Normandale Community College:**

The Finance and Facilities Committee recommends that the Board of Trustees authorizes the chancellor or the chancellor’s designee to enter into a contract not to exceed \$2,500,000 for the design of the Library Building Renovation project at Normandale Community College. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

Trustee Janezich made the motion and Trustee Huebsch seconded. A roll call vote was conducted. The vote was as follows:

| | |
|-------------------|--------|
| Trustee Ayemobuwa | Yes |
| Trustee Cowles | Yes |
| Trustee Grabowska | absent |
| Trustee Huebsch | Yes |
| Trustee Janezich | Yes |
| Trustee Nishimura | Yes |
| Trustee Sheran | Yes |

The committee voted to approve the recommended motion.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for **Agenda Item 2c: Social Sciences Building Lease, Southwest Minnesota State University:**

The Finance and Facilities Committee recommends the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a lease of the Social Sciences building to the Foundation for Innovation in Education with a term of 20 years with the provision for four (4) 5-year options for the creation of the Marshall Educational Learning Center. The Finance and Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

Trustee Janezich made the motion and Trustee Huebsch seconded. A roll call vote was conducted. The vote was as follows:

| | |
|-------------------|--------|
| Trustee Ayemobuwa | Yes |
| Trustee Cowles | Yes |
| Trustee Grabowska | absent |
| Trustee Huebsch | Yes |
| Trustee Janezich | Yes |
| Trustee Nishimura | Yes |
| Trustee Sheran | Yes |

The committee voted to approve the recommended motion.

Agenda Item 3: FY2023 Capital Program Recommendation

Committee Chair Cowles invited Associate Vice Chancellor Yolitz to present an analysis of the FY2023 Capital Program Recommendation as detailed in the meeting materials. The meeting materials for this item begin on page 74.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for the **FY2023 Capital Program Recommendation**:

*The Finance and Facilities Committee recommends the Board of Trustees approve the 2023 capital program recommendation as presented in **Attachment A**, specifically the projects and priorities for the 2023 legislative session. The chancellor is authorized to make cost and related adjustments to the request including those required by Minnesota Management and Budget. In addition, as funding is authorized and appropriated by the legislature and approved by the governor, the chancellor or the chancellor's designee is authorized to execute contracting actions necessary to deliver on the scope and intent of the projects.*

Trustee Janezich made the motion and Trustee Ayemobuwa seconded. A roll call vote was conducted. The vote was as follows:

| | |
|-------------------|--------|
| Trustee Ayemobuwa | Yes |
| Trustee Cowles | Yes |
| Trustee Grabowska | Absent |
| Trustee Huebsch | Yes |
| Trustee Janezich | Yes |
| Trustee Nishimura | Yes |
| Trustee Sheran | Yes |

The committee voted to approve the recommended motion.

Agenda Item 4: FY2024-2025 Biennial Budget Request (Second Reading)

Committee Chair Cowles invited Vice Chancellor Bill Maki to present the second reading of the FY2024-2025 Biennial Budget Request as detailed in the meeting materials. The Vice Chancellor was joined by Satasha Green-Stephen, Senior Vice Chancellor for Academic and Student Affairs; Larry Lundblad, Executive Director for Workforce and Economic Development; Joe Mulford, President, Pine Technical and Community College; and Edward Inch, President, Minnesota State University, Mankato. The meeting materials for this item begin on page 80.

Committee Chair Cowles asked committee members to consider the following recommended committee motion for the **FY2024-2025 Biennial Budget Request**:

The FY2024-FY2025 legislative request strengthens the state's commitment to inclusive excellence and ensuring our students receive an extraordinary, affordable, and accessible education. It further strengthens communities and the State or their continued economic and workforce viability. The Finance and Facilities Committee recommends that the Board of Trustees approve the FY2024-FY2025 biennial budget request in the amount of \$929,611,000 in FY2024 and \$999,611,000 in FY2025 for a total of \$1,929,222,000. This includes \$125 million for Student Support efforts, \$125 million for Minnesota State Stabilization, and \$100 million for Workforce & Economic Development efforts.

The Board of Trustees has been granted the authority in state statute to govern and operate Minnesota State. The board, after full consultation with Minnesota State constituencies, will make final budget decisions, including setting tuition rates, at the conclusion of the legislative session.

Trustee Huebsch made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

| | |
|-------------------|-----|
| Trustee Ayemobuwa | Yes |
| Trustee Cowles | Yes |
| Trustee Grabowska | Yes |
| Trustee Huebsch | Yes |
| Trustee Janezich | Yes |
| Trustee Nishimura | Yes |
| Trustee Sheran | Yes |

The committee voted to approve the recommended motion.

Adjournment

The committee chair adjourned the meeting at 3:15 p.m.